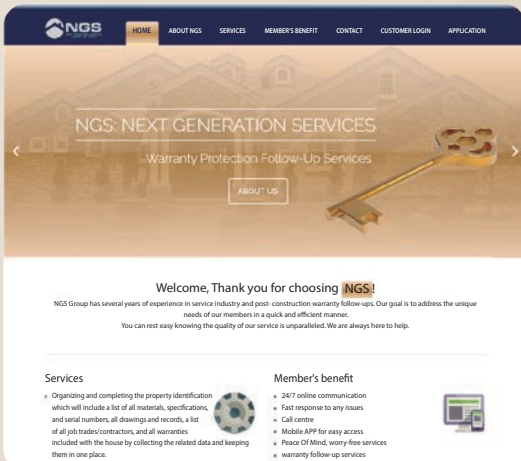
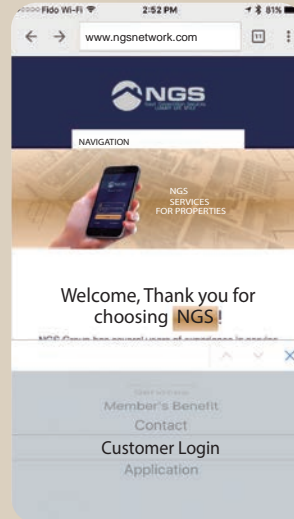


# How to use NGS Online Panel

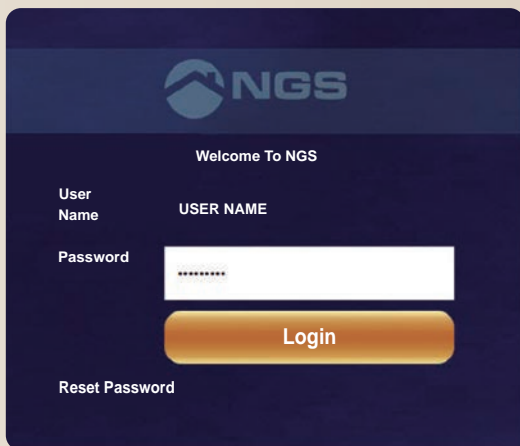
**1** Go to **ngsnetwork.com** on your browser.



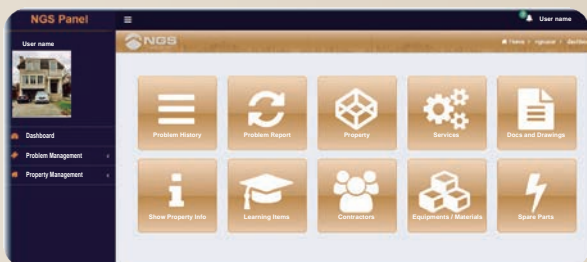
**2** If you are using a browser on your computer, click on **CUSTOMER LOGIN**. On your cell phone, tap **Navigation**, Choose **Customer Login** and tap the blue X.



**3** Use your Username and Password to log in.



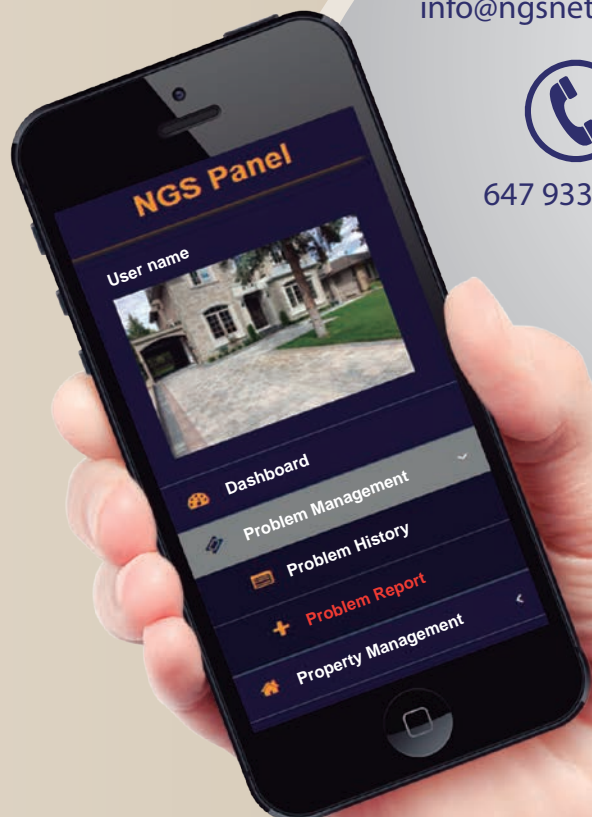
**4** You will see your **Dashboard**.



info@ngsnetwork.com



647 933 7286



**5** Click on **Problem History** and you will see a history of all the problems that have occurred in your property and when and how they have been handled.

**7** **Services** lets you check out the duration and validity of different warranties on your property that you could take advantage of.

**8** Click on **Show Property Info** and you will see detailed information about the property and each room. You could also click on the **PDF** button above the property photo to download all the information in a PDF file.

**9** Click on **Docs and Drawings** to find permits, drawings and other information about the property;

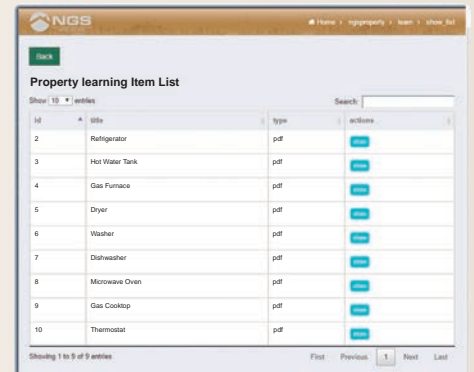
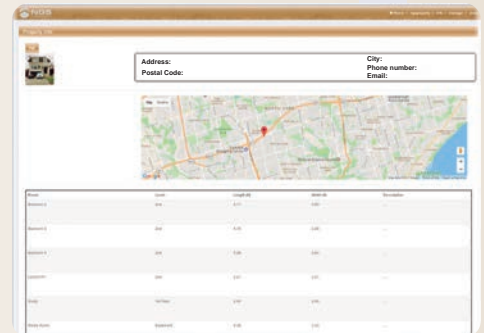
**10** **Learning Items** shows you the appliances' instruction manuals.

**11** **Contractors** has the information about contractors in charge of different tasks in construction. For the contractors with a warranty on their work in your property, you could see the contact information too.

**12** Click on **Equipment/Material** to find information about the materials used in the property.

**13** If the appliances or equipment installed in your property would have information about their **Spare Parts** available, this is where you could find them. You could also record the installation dates and replacement dates here and add files or photos as well.

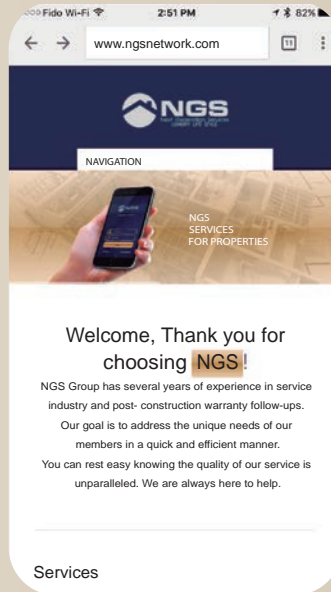
**6** Click on **Problem Report** and you could report any problem that might have occurred and NGS will take care of it.



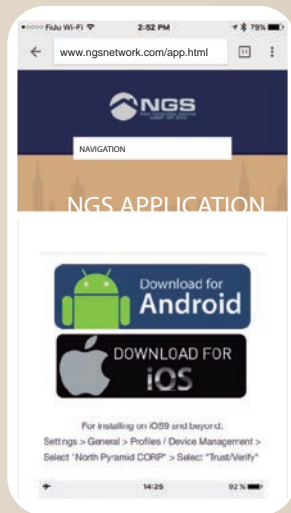


# How to use NGS app on your smart phone

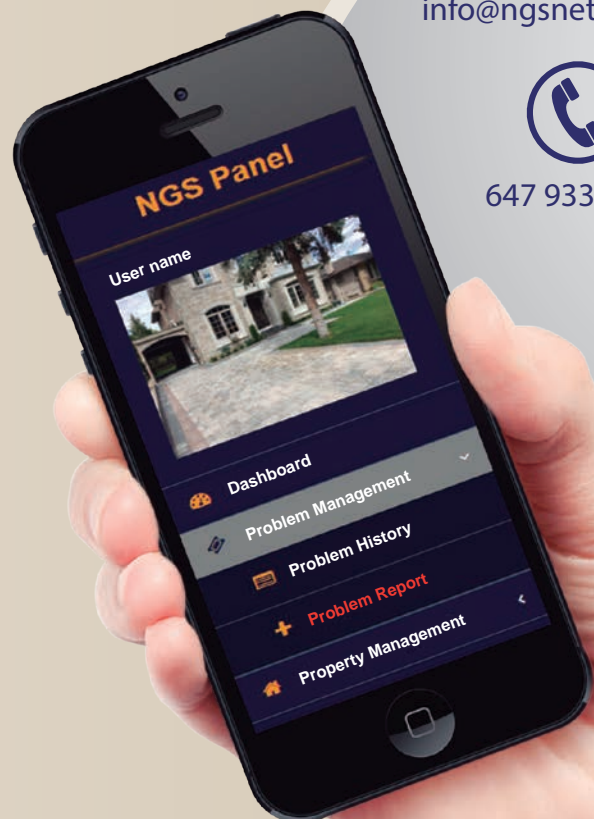
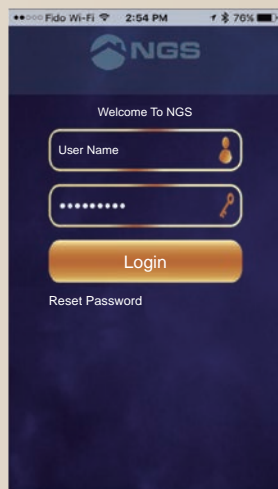
- 1 Go to [ngsnetwork.com](http://ngsnetwork.com) on your cell phone.
- 2 Tap **Navigation** and Choose **Application**. Then tap the blue X.



- 3 Follow the instructions and install **NGS App** on your iPhone or Android phone.



- 4 Enter your **user name** and **password** and tap the **Login** button.

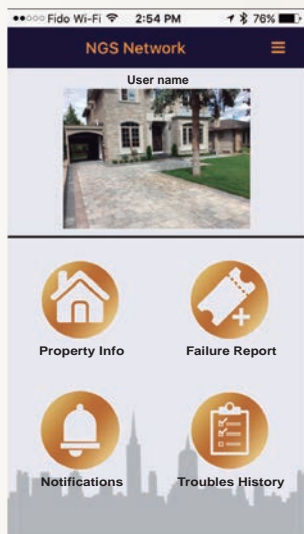


info@ngsnetwork.com

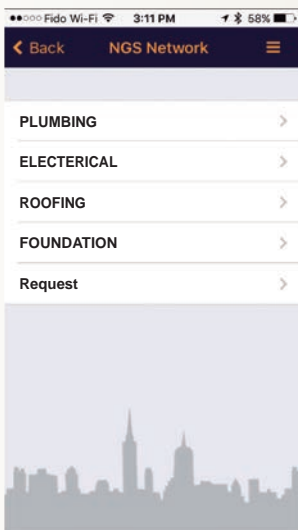


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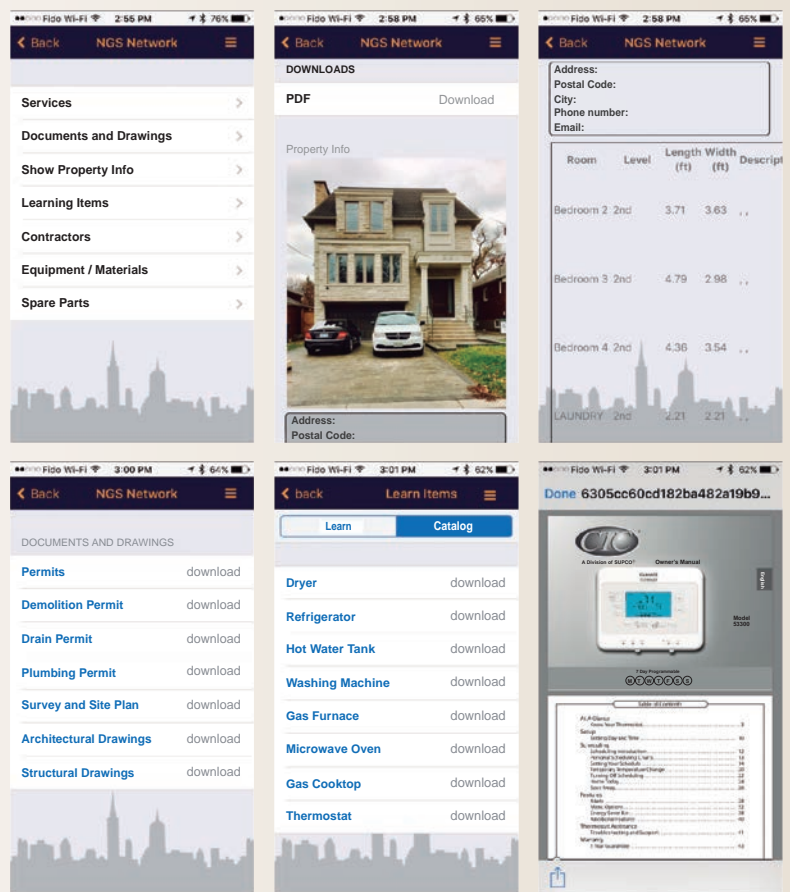
**5** You will see your username, a photo of your house and the main menu on the **Home Page**.



**7** In case of any failures, tap **Failure Report** to inform NGS.



**6** Tap on **Property Info** and you will see the menu with all the information about the property. Everything works the same as **NGS Online Panel**. To know the information available in each submenu, please look at **How to use NGS Online Panel**.



**8** A history of all your reports and repairs are available at **Trouble History**.

**9** The information and messages that you will receive from NGS will be available at **Notifications**.

